



Build Your Business

## METIS BUSINESS CENTRE

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### CLIENT CONFIDENTIALITY AGREEMENT

As a professional organization, the Metis Business Centre (MBC) respects the privacy of its clients and their personal information. As such, any and all information provided to the Centre will be held in the strictest of confidence and will be released to no individual without the expressed consent of the client.

The Metis Business Centre guarantees that information provided by a client will be utilized only to determine how we can best meet the needs of that client. We are also required to obtain the Labrador Metis Nation member number of any client seeking assistance from the Centre. As the Metis Business Centre services only clients having Labrador Metis status, this information is used solely to determine eligibility.

It should also be understood that in the event an outside agency (such as ACOA, DITRD, ABC, etc.) need be contacted to best meet the client's needs, personal information may be shared with said organization.

Date: \_\_\_\_\_

Client Signature: \_\_\_\_\_

Metis Business Centre  
Employee Signature: \_\_\_\_\_